

WEEK 1

WEEK 2

WEEK 3

WEEK 4

WEEK 5

MON

TUE

WED

THURS

FRI

SAT

SUN

25 SEP

Report Writing (Part 1)
Report Writing (Part 2)
Report Writing (E.g.)
Essay Writing Skills (P1)
Essay Writing Skills (P2)

26

Role of Operations
Influences on Operations
Legal Compliance & Environmental Sustainability

27

Operations Processes
Transformation Process

28

Technology, Task Design & Process Layout
Outputs

**29****30**

Operations Strategy
Supply Chain Management, Technology & Outsourcing

1 OCT

Inventory Management & Quality Management
Managing Resistance to Change

2

Global Factors of Operations
Application Video - Past Paper Questions

3**4**

Intro to Marketing
Role of Marketing
Influences on Marketing
Consumer Laws & Ethics

5

The Marketing Process
Data Collection & Market Objectives

**6**

Developing Marketing Strategies
Market Segmentation

**7****8**

Product Strategies
Pricing Strategies
Promotion Strategies
Place Strategies

9

Global Marketing

**10****11**

Intro to Finance
Aspects of Financial Management
Influences of Financial Management
Financial Institutions

12

Planning & Implementing a Financial Plan
Advs & Disadv od Debt & Equity Finance
Financial Statements

13**14**

Intro to Financial Ratios
Financial Ratios (Part 1)
Financial Ratios (Part 2)

**15**

Financial Management Strategies
Profitability Management

16

Global Financial Management
Financial Ethics

17**18**

Role of Human Resources (HR)
Influences on HR
Legal Influences
Economic Influences

19

Technological & Social Impacts
HR Strategies
Performance & Rewards

20**21**

Global Strategies & Workplace Disputes
Effectiveness of HR
Processes of HR

22

Training & Development
Separation in HR
Application Video - Past Paper Questions

**23**

Interdependence Questions

**24****25****26**

Business Exam at 9:25am

27

Good luck!

28**29**